

CORRIGENDUM NO 5

Title of Procedure: “Provision of support services to the European Union Agency for the Space Programme and the European Commission”

Reference: EUSPA/OP/37/23 (EUSPA/PRG/2024/OP/0001)

(WFID: 303183)

1. Annexes I.F.1-5 – Financial Tables (Lots 1-5):

- For all Lots: The sheet pertaining to Mission travel prices has been corrected accordingly so as to omit references to the daily subsistence allowance.
- For Lot 5: Following Corrigendum No 4 and the resulting updated version of Annex I.I.5 Statement of Work (Lot 5), references to Task 11 and Task 49 have now been removed from the Financial Table.

2. Annex I.I.2 – Statement of Work Lot 2:

- In Task 2 of Table 3 under Section 3.1 expected missions entry has been modified as follows: 3 days per month to EUSPA HQ ~~for consultants collocated in GSC, GRC, GSMC~~ ^{Corrig.5}
- In Task 2 of Table 3 under Section 3.1 place of performance has been modified as follows: ~~EUSPA HQ Prague~~ ^{Corrig.5} Contractor’s premises Brussels
- In SE Task #14 of Table 6 under Section 4.5 number of issues in simulation duration has been modified as follows:

Number of issues in simulation duration (Deliverables Mode)	
6 (3 TN for analysing existing hosting capability + 3 DCNs)	
2 (GGGIS and Site IRDs in DOORS plus 1 update)	
12	
12	
6 ⁹ (TecSAR reports) ^{Corrig.5}	
3	
48 ⁴⁸ (weekly inputs) ^{Corrig.5}	
3	
2	
1	
11 (CU dashboard updates)	

3. Annex I – Tender Specifications:

- Section 4.5.3 of the Tender Specifications has been modified as follows:

“Each outer envelope shall contain three (3) inner envelopes, namely, Envelope 1,

2 and 3 stating the content of each:

- Envelope 1: “ADMINISTRATIVE DOCUMENTS and DOCUMENTS RELATING TO EXCLUSION and FINANCIAL AND ECONOMIC SELECTION CRITERIA“, with the name and stamp of the Tenderer and the reference number of the Invitation to Tender “EUSPA/OP/37/23“, lot [#];
- Envelope 2: “TECHNICAL OFFER“, with the name and stamp of the Tenderer and the reference number of the Invitation to Tender “EUSPA/OP/37/23“, lot [#];
- Envelope 3: “FINANCIAL OFFER“, with the name and stamp of the Tenderer and the reference number of the Invitation to Tender “EUSPA/OP/37/23“, lot [#].

Each inner envelope shall contain **one (1) ORIGINAL and 1 (one) COPY in electronic format**. The original tender shall be marked “**ORIGINAL**”.

In case the tender includes EU Classified Information (EUCI) the envelope concerned (depending on whether the EUCI forms part of envelope 1, 2 or 3 as per the description in section 4.5.3 of the Tender Specifications) shall be split into two parts as follows:

- a) one unclassified part, and
- b) one RESTREINT UE/EU RESTRICTED (R-UE/EU-R) part organised in double envelopes or wrappings, whereby the outer envelope or wrapping must be opaque and not reveal that the package contains R-UE/EU-R information (as required by EU GNSS PSI relevant section). The inner envelope or wrapping has to bear the classification marking (R-UE/EU-R) and so does the content of the envelope.

With regards to the R-UE/EU-R part, relevant documentation shall be submitted electronically following one of the two scenarios below:

- If the contained classified documents are not encrypted by an EU Council authorised software, the media will be treated as RESTREINT UE/EU RESTRICTED (R-UE/EU-R) and will form part of the R-UE/EU-R part of the envelope concerned (as per letter b) above).
- If the tenderer is already using SPIDER Networks and share a dedicated key with EUSPA, the RESTREINT UE/EU RESTRICTED documents shall be encrypted accordingly. In such case the encrypted file or media containing the encrypted file will be treated as unclassified and will form part of the unclassified part of the envelope concerned (as per letter a) above).

Documents classified RESTREINT UE/EU RESTRICTED (R-UE/EU-R) can only be submitted on CD-ROM/DVD. ^{Corrig.5}

It is required that tenders are presented in the correct format and include all documents necessary to enable the evaluation committee to assess them. Failure to respect these requirements will constitute a formal error and may result in the

rejection of the tender.

The EUSPA retains ownership of all tenders received under this procedure. Consequently, tenderers shall have no right to have their tenders returned to them.”

- The following parts of Section 4.7 of the Tender Specifications have been modified as follows:

“ [...]

If it is submitted on electronic media, it shall contain 3 (three) CD-ROM, DVD or USB sticks (the latter only for unclassified information) ^{Corrig.5} with the full set of documents. The documents on these media must be identical and they shall be in machine- readable format (MS Office 2003 or later, or Adobe Reader Version 8.0 or later). These medias must be inserted in the outer envelope, as described in the Tender specifications. They shall contain the folders described above.

[...]

The tenderers are advised to:

- use, and include into the outer envelope, different types of media (e.g., DVD and different types of USB sticks - with the exception of documents classified RESTREINT UE/EU RESTRICTED (R-UE/EU-R) that can only be submitted on CD-ROM/DVD ^{Corrig.5}) in order to eliminate the risk of non-readable media and files.
- create hashes of submitted files (in the form of algorithm MD5, SHA-256 or higher) and insert them, preferably as a paper printout, into the outer envelope, together with the media.
- ensure that the data on these media cannot be altered.

If the submitted media and files are not readable, or contain R-UE/EU-R files on other digital media than CD-ROM/DVD ^{Corrig.5}, the tenderers will have the possibility to re- submit the media upon condition that:

- hashes of the original files have been created;
- hashes of the re-submitted files are created and such hashes are strictly identical to the hashes of the original files inserted into the original outer envelope.

If the submitted media and files are not readable, or contain RESTREINT UE/EU RESTRICTED (RUE/EU-R) files on wrong digital media ^{Corrig.5}, and the Tenderer does not resubmit media and files which are strictly identical to the original ones and related hashes, or on a correct digital media (CD-ROM or DVD for R-UE/EU-R ^{Corrig.5}, within a reasonable delay upon notification by the Contracting Authority that the files submitted cannot be read, the tender will be rejected. [...].”

Annexes to Corrigendum #5:

Annex 1: Updated version of Annex I.F.1 Financial Table - CE Demonstrator Lot1

Annex 2: Updated version of Annex I.F.2 Financial Table - CE Demonstrator Lot2

Annex 3: Updated version of Annex I.F.3 Financial Table - CE Demonstrator Lot3

Annex 4: Updated version of Annex I.F.4 Financial Table - CE Demonstrator Lot4

Annex 5: Updated version of Annex I.F.5 Financial Table - CE Demonstrator Lot5

Annex 6: Updated version of Annex I.I.2 Statement of Work (Lot 2)

Annex 7: Updated version of Annex I – Tender Specifications